

# Risk Assessment Report

Risk assessment report details for AssessNET Reference number: **47RA**  
 Specified Internal Reference number: **education r/a**

<b>Company Information</b>		<b>Date</b>	<b>Revision</b>
Bletchley Park Trust Group :: Bletchley Park Trust		07/11/2007	1
<b>Assessed By</b>	<b>Last modified by</b>		<b>Date revised</b>
Victoria Worpole	Victoria Worpole		07/11/2007
<b>Department Assessed</b>		<b>Location Assessed</b>	
Site and Maintenance		Bletchley	

<b>What was Assessed</b>	<b>Re-assessment Date</b>
General walkways around B.Park site (Public)	Not Specified
<b>Description of work area and/or work area assessed</b>	
Looking in general at the walkways freely accessible and used by members of the public during visit and/or tour.	
<b>Persons Affected</b>	<b>Total</b>
Employees, Visitors	1100

## Hazard Report

1

### Potential Hazard: Collapse of Structure

Some buildings and area`s between builds are unstable or in need of repair due to age, causing alarm of possible collapse on smaller more damaged structures

### Existing Control Measures in Place

Main buildings locked off to public if in need of repair.

Some area`s are restricted by barriers and warning signs

**Current risk rating = Medium/High Risk (Likelihood = Possible v Severity = Serious)**

### Required Action(s) to reduce risk

Better use of signage around park to alert persons of unauthorised areas, along with barriers where required, especially buildings in easy access to children, such as abandoned building next to lake.

Demarcation on maps on where people can and cant go

**Potential risk rating with required action(s) in place = Medium Risk**

### Hazard review date

Not Specified

### To be Actioned / Reviewed by

Nobody selected

Continued on Page 2 »

2

**Potential Hazard: Vehicles**

Driven grass cutters out during the day, in and around area`s where persons have free access.

**Existing Control Measures in Place**

Competent drivers  
Correct equipment in use

**Current risk rating = Low Risk (Likelihood = Rare v Severity = Moderate)**

**Required Action(s) to reduce risk**

- Appropriate driver competence.
- Safe systems of work in place.
- Ensure grass cutters are correctly maintained to ensure correct working order.

**Potential risk rating with required action(s) in place = Low Risk**

**Hazard review date**

Not Specified

**To be Actioned / Reviewed by**

Nobody selected

3

**Potential Hazard: Vehicles**

Roadways around park used in areas where pedestrians are likely to be.

**Existing Control Measures in Place**

See Risk Assessment : 5RA (Roadways around the B.Park Site)

**Current risk rating = Medium Risk (Likelihood = Unlikely v Severity = Serious)**

**Required Action(s) to reduce risk**

See Risk Assessment actions : 5RA (Roadways around the B.Park Site)

- Pedestrian and vehicle segregation.
- Clearly demarcated areas.

**Potential risk rating with required action(s) in place = Medium Risk**

**Hazard review date**

Not Specified

**To be Actioned / Reviewed by**

Nobody selected

4

**Potential Hazard: Housekeeping**

General work equipment, open abandon building, rubbish, spare parts etc around park, mostly in remote area`s but free access by public

**Existing Control Measures in Place**

None know at present

**Current risk rating = Medium Risk (Likelihood = Possible v Severity = Moderate)**

**Required Action(s) to reduce risk**

- Policy in place to ensure all work equipment is correctly stored away from public.
- Rubbish / Abandon parts or equipment around park to be place away from public or removed from site.
- Routine checks around park inline with a housekeeping policy
- All abandon buildings locked off from the public i.e Old garage area.

**Potential risk rating with required action(s) in place = Low Risk**

**Hazard review date**

Not Specified

**To be Actioned / Reviewed by**

Nobody selected

5

**Potential Hazard: Slip / Trip / Fall**

Damaged pathways around park leading to an increase in slips and trip accidents

**Existing Control Measures in Place**

Inspections of Accident statistics

Some repairs have taken place to reduce the amount of damaged pathways

**Current risk rating = Medium/High Risk (Likelihood = Likely v Severity = Significant)**

**Required Action(s) to reduce risk**

Immediate repair of damaged pathways, cracks, raised slabs etc. or demarcation of the damage so that pedestrians are aware.

Policy that all visitors be made aware of unstable pathways around site and to take due care and attention when touring site. Visitor guide to be updated with routes clearly defined.

**Potential risk rating with required action(s) in place = Medium Risk**

**Hazard review date**

Not Specified

**To be Actioned / Reviewed by**

Nobody selected

6

**Potential Hazard: Adverse Weather**

In bad weather such as ice, pathways around site may cause an increase of injury due to slip/trip.

**Existing Control Measures in Place**

Path/road salt available  
Keeping salt stores full

**Current risk rating = Medium Risk (Likelihood = Possible v Severity = Significant)**

**Required Action(s) to reduce risk**

Demarcation of any hazardous areas such as uneven paths and ramps around site in bad weather  
Procedures documented for employees working in bad weather.

**Potential risk rating with required action(s) in place = Medium Risk**

**Hazard review date**

Not Specified

**To be Actioned / Reviewed by**

Nobody selected

7

**Potential Hazard: Lighting**

In winter months or bad weather natural lighting may be minimal, this may cause visual problems leading to trips/collision when using paths around site

**Existing Control Measures in Place**

Site lighting around some areas of site

**Current risk rating = Medium Risk (Likelihood = Unlikely v Severity = Significant)**

**Required Action(s) to reduce risk**

A check on lighting levels in winter months / bad weather to ensure adequate lighting, especially between buildings and pathways throughout.

Any public access denied to areas without lighting such as behind buildings, etc.

**Potential risk rating with required action(s) in place = Low Risk**

**Hazard review date**

Not Specified

**To be Actioned / Reviewed by**

Nobody selected

**Highest Residual Risk : Medium / High Risk**

**Advice:** Introduce Control Measures to lower hazard(s) and re-assess process.

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